

APPLICATION NUMBER: \_\_\_\_\_

NEFWC, **FUEL ASSISTANCE PROGRAM**, 473 Main Street, 3<sup>rd</sup> FL, Fitchburg, MA 01420 (978) 342-4520

## Income Questionnaire

You, \_\_\_\_\_, did not tell us your type of income or you did not have any income for the weeks ending \_\_\_\_/\_\_\_\_, \_\_\_\_/\_\_\_\_, \_\_\_\_/\_\_\_\_, \_\_\_\_/\_\_\_\_.

ONE OF THE ITEMS BELOW **MUST** BE CHECKED AND YOU MUST SEND PROOF.

- WAGES** – Send pay stub copies for the week ending dates above.
- UNEMPLOYMENT BENEFITS** – Send your **claim record**, *which you can get from the unemployment office in person or by calling 1 (877) 626-6800*. We cannot accept the benefit information you can download by itself as it doesn't show a name. It can be combined with a bank statement showing Direct Deposits or your Benefit Determination letter.
- TANF/EAEDC** – Send a benefit verification dated within three months of your application date. If you don't have one in your possession we should be able to obtain it electronically.
- CHILD SUPPORT/ALIMONY** – Copy of your current DOR payment history, or court agreement, or most recent check(s), and/or our notarized support form. Document any lump sum payments received in the last year.

If you receive payments through DOR, call 1 (800) 332-2733 and request a payment history.

- WORKER'S COMPENSATION** – Mail the check stubs received for the week ending dates above. Mail only the most recent check stub if it indicates the date of loss, as well as the time period the benefit covers.
- SOCIAL SECURITY BENEFITS or SSI/SSP** – Send your current **gross** or **full** monthly benefit. You can call 1 (800) 772-1213 to get your federal benefit information.  
  
If you receive SSI, send both the federal and state benefits. However, if you don't have the state SSP verification in your possession we should be able to obtain it electronically.
- PENSION / ANNUITY / IRA / 401(k) / 403(b) BENEFITS** – Send a copy of a check stub or 1099, but not a check copy. We cannot use 1099s for state or local pensions.
- VETERAN'S BENEFITS** – Send a copy of the next check. If the benefit is Direct Deposited, mail a copy of the most recent bank statement.
- OTHER** – Tell us the type of income or money you receive. Provide proof of it for week ending dates listed above.
- NO INCOME** – Anyone 18 years old or older reporting no income is required to complete and sign the **No Income** (zero income) **Statement** on the back. **TURN OVER** to complete.

